

DATA STANDARDS ADVISORY COMMITTEE

April 29, 2026

10:00 a.m. – 12:00 p.m., via Zoom Webinar

MINUTES

Present: Laurie Allen, Charlie Barrett, Gil Bensinger, Laura Bergan, Daniel Bowman, Summer Dalton, Christopher Fong, Ralph Garcia, Dean Hammel, Susann Holland, Randy Kennedy, Adele May, Tania Nieblas, Ester Reeves, Ginger Rodas, Marcos Romero, Danica Sanchez, Katrina Solis, Adam Walteson, Joana White, and Jeanette Wiesenhofer

Not Present: Odette Apodaca, Niltza Flores, and Michael Malone

Administrative Office of the Courts (AOC) and Guests: Jennifer Ferguson (Maricopa), Anirban Mitra (AOC), Allen Wheeler (Pima), Jessica Cooley (Pima), Michele Gillich (AOC), Patrick McGrath (Chandler), Joe Hamilton (Phoenix), Tom Carroll (Phoenix), Todd Herrera (Maricopa), Scott Fitzpatrick (Scottsdale), Kristie Wooley (AOC), Melanie Cluff (AOC), Fahmidha Wahab (AOC), Jennifer Jones (AOC), Laura Ritenour (AOC), and Michael Wise (AOC)

I. CALL TO ORDER

A. Welcome and Opening Remarks

The April 29, 2026, meeting of the Data Standards Advisory Committee was called to order at 1:30 p.m. by Jennifer Jones, meeting chair. Jennifer welcomed members, took rollcall, established a quorum, and noted the meeting was being recorded.

B. February 24, 2026, Meeting Minutes

Jennifer Jones displayed the February 24, 2026, draft meeting minutes. Jennifer asked for a motion to approve the minutes.

Marcos Romero made a motion to approve the minutes, and Ester Reeves seconded the motion. The committee voted and the motion passed unanimously.

C. Call to the Public

Jennifer Jones made a call to the public for comments. There was no response.

II. ITEMS FROM PREVIOUS MEETINGS AND NEW ITEMS

D. Remaining Required Data Elements Review for 2027-2030 Checklists

The committee reviewed the draft Required Data Elements (RDEs) for the 2027–2030 checklists. Laura Ritenour provided background and facilitated discussion. The committee raised questions on juvenile RDEs as well as needing clearer definitions and alignment overall. Implementation challenges, noting potential costs, resource limitations, and risks associated with standardizing too many elements, which could increase complexity and errors were also discussed. A question was asked that if courts do not handle specific case types are they required to add those RDEs into their CMS. The committee suggested forming general and limited jurisdiction workgroups to further define requirements and evaluate jurisdiction-specific needs.

E. Code Standardization Requests

Laura Ritenour presented the following code sets for review:

i. Designate MVD as authority for DL Restriction and Endorsement Codes

The committee reviewed the proposal to designate the Motor Vehicle Division as the authoritative source for driver license restriction and endorsement codes. After discussion regarding implementation timing, members recommended the request have an updated effective date of January 1, 2027.

Summer Dalton made a Motion to approve the designation of MVD as the authority for Driver License Restrictions and Endorsement Codes with the updated effective date and Randy Kennedy seconded the motion. The committee voted and the motion passed unanimously.

ii. Amend a Court Role Type Definition

The committee reviewed a proposed update to expand the Officer Court Role Type definition to expand the number of officers and non-officers at various agencies that would meet the definition.

Ester Reeves made a Motion to amend the definition of the Officer/OF court role type and Randy Kennedy seconded the motion. The committee voted and the motion passed unanimously.

iii. Mental Health Repository Code Set

The committee reviewed the proposed Mental Health Repository Code Set and discussed its use. Additional time to review was requested, and the item was tabled until the May meeting.

iv. Additional AZPOINT Codes

The committee reviewed additional AZPOINT codes code set and focused on the importance of petition-related codes. Additional time to review was

requested, and the item was tabled until the May meeting.

v. Sentence Type Code Set

The committee reviewed the Sentence Type Code Set and discussed its relationship to statistical reporting requirements and jurisdictional usage. The committee agreed that the list requires refinement and clearer definitions. The item was tabled until the May meeting.

vi. Appearance Reason Code Set

The committee reviewed the Appearance Reason Code Set and discussed the number of codes, previous mapping impact, and consistency of definitions. Additional codes were requested to be added and will be sent to Laura. The item was tabled until the May meeting.

vii. Event Entry Type Code Set

The committee reviewed the Event Entry Code Set and discussed standardization of the code format and the need for jurisdiction on this code set. Additional time to review was requested, and the item was tabled until the May meeting.

viii. Event Category Code Set

The committee reviewed the Event Category Code Set and discussed simplifying the structure by aligning it with the Event Entry Code Set where the event entry code determines the event category. Additional refinement and time for review is needed, and the item was tabled until the May meeting.

ix. Hearing Results

The committee reviewed updates to the Hearing Results Code Set and discussed current usage limitations and future standardization efforts. The committee agreed to form a workgroup to refine codes, definitions, and descriptions. Once completed, the workgroup's recommendations will support development of an administrative directive to transition the field from desirable to required status. The committee agreed to establish a workgroup to further define and standardize the Hearing Results Code Set, including development of complete definitions and implementation guidance.

Randy Kennedy made a Motion to approve the Hearing Results Code Set with any duplicate codes removed, and the creation of a workgroup to further define and standardize this code set. The committee voted and the motion passed unanimously.

F. Updates, Comments and Questions from Members

There were no updates, comments, or questions from members.

G. Adjournment

A motion to adjourn the meeting was made by Marcos Romero at 3:15 p.m.

H. Next Committee Meeting Date

Tuesday, May 26, 2026, 10:00 a.m. – 12:00 p.m., Zoom Webinar